

<sup>st</sup> June 2024)

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SR2 (2019 onwards) – UNDERGRADUATE PROGRAMMES (effective from September 2019 onwards for students first registering in or after September 2019)

A note on the application of this Regulation

The University is currently operating two sets of regulations for undergraduate programmes and awards. This Regulation ('SR2 (2019 onwards)') applies from the academic year 2019/20 to all students on undergraduate programmes who first entered FHEQ<sup>1</sup> Level 4 of an undergraduate programme in or after September 2019. For students who first entered an undergraduate programme at FHEQ Level 5, these regulations will apply to students entering in or after September 2020; and for students who first entered an undergraduate programme at FHEQ Level 6, these regulations will apply for students entering in or after September 2021.

Paragraphs identified with a † do not apply to the Bachelor of Medicine, Bachelor of

GradCert	Graduate Certificate
GradDip	Graduate Diploma

2. An award is a combination of a qualification with a title associated with an approved programme of study and assessment. A 'qualification' is a generic title assigned to an award, defining its level and volume of assessment. A programme of study and assessment (or 'programme') is a combination of study (teaching and learning), and assessment associated with an award. Undergraduate awards of the University and their associated programmes of study and assessment, including the programme learning outcomes, are approved by Senate in accordance with its procedures for programme approval.

3. As set out in these Regulations, students shall be admitted to, and registered for, a programme of study and assessment leading to a named award approved by Senate. A student who, in accordance with these regulations, successfully completes an approved programme of study and assessment will be eligible to receive the relevant award. Alternatively, the authorised member of staff may permit applicants to enrol as an associate student for individual specified assessment block/s which are offered under these regulations, and the associated study block/s.

4. Students will not normally be permitted to register at the same time for more than one





## Admission, recognition of prior learning or credit, registration and enrolment of students

### General considerations

18. Additional policy and/or guidance on the admission, recognition of prior learning and credit and enrolment of students will be published by the University Education Committee.
19. The authorised member of staff shall prescribe, in accordance with the relevant policies agreed by Senate, the minimum qualifications normally required for admission to each programme of study and assessment leading to an award (hereafter referred to as the 'programme'). The University may admit to a programme those applicants who meet the prescribed entry requirements for the programme and who are recommended for admission by the authorised member of staff.
20. A formal offer of a place on a programme, with or without conditions, may only be made by the Registrar or equivalent officer of the University to applicants whom he or she is satisfied should be permitted to register for a programme. Such offers will not normally be made after the second week of any academic year for admission in that year.
21. Applicants shall normally be admitted to follow a programme by one of the modes of study specified in the programme specification.
22. Each student registering for a programme shall be assigned a home Department and a tutor.
23. Following initial registration, each student shall be required to enrol annually, normally at the start of the academic session, until such time as an award is made or until the maximum period of registration for the programme is reached. Unless taking an agreed period of abeyance students shall be required to enrol for assessment blocks to be taken during the session.

### Recognition of Prior Learning and Higher Education Credit

24. Senate may recognise certificated or experiential prior learning (not recognised by higher education award or credit) or higher education credit (whether undertaken at the University or elsewhere, including prior associate study with the University) for the purposes of exemption from the requirements of specified assessment blocks and / or requirements relating to the teaching and learning associated with the programme. For exemption, the prior learning or higher education credit must represent the applicant's current knowledge and abilities and will not normally be more than five years old.
25. Senate shall approve a policy defining the requirements for the granting of exemptions in all programmes.
26. Exemptions shall normally only be approved for whole assessment blocks and not for individual elements of assessment within an assessment block. An exception may be made in the case of placement assessment, where exemptions may be made from individual elements of assessment within an assessment block.
27. Exemptions from any assessment requirements of a programme shall be made on the basis of evidence of prior achievement of the learning outcomes associated with the relevant assessment block/s and the currency of that prior achievement.
28. Exemption may be either 'graded' or 'ungraded' as defined below.

29. For graded exemption, the agreed grades shall be included in grade profiles and calculations when determining progression and award decisions in the programme in the place of the exempted assessment block/s.
30. For ungraded exemption, no grade shall be assigned to the exempted assessment block/s. Ungraded exemption credit shall be excluded from all calculations of GPA and volume of grade credit.
31. Exemptions (other than those based on Brunel credit) may not be applied to the following parts of programmes, which students must therefore normally attempt: (i) any FHEQ Level 6 or FHEQ Level 7 assessments in an ordinary bachelors, honours bachelors, medical degrees, or Integrated Masters degree programme; (ii) more than 50% of the assessed credit of non-degree undergraduate awards.
32. Exemptions from requirements associated with teaching and learning will normally reflect approved assessment exemptions.
33. Where appropriate, the period of study may be reduced pro rata for students granted exemption from assessment blocks in recognition of prior learning or higher education credit.
34. A formal record shall be made of the exemptions accorded to such applicants when they were admitted, and of any grades assigned for the purposes of calculating the outcomes of awards. Such applicants shall also be notified in writing regarding the exemption decisions.
35. Where a prior award of the University is used to provide partial exemption from a new award's requirements, the prior award must normally be rescinded before conferral of the new award. Where only partial credit of the prior award is used in this way, the Academic Registrar shall advise on the need to rescind the prior award.

Individual variations to programmes, changes to modes of study and transfers, extensions and abeyances

36. Additional guidance on variations to programmes, changes to modes of study and transfers, extensions and abeyances is published by the University Education Committee.
37. The authorised member of staff shall be accountable to Senate, through the College Education Committee, for ensuring that each





## Assessment of students

### Assessments and Assessment Blocks

45. The arrangements for the assessment of foundation years are set out in the relevant programme specification. The following regulations pertain to assessment at FHEQ Level 4, 5 and 6, and FHEQ Level 7 assessment where this forms part of an undergraduate programme offered under these regulations.

46. Each element of assessment (other than those assessed on a pass / fail basis) shall be assessed as follows:

Indicative Mark Band	Degree class equivalent	Grade	Grade Point
90 and above	1	A*	17
80-89	1	A+	16
73-79	1	A	15
70-72	1	A-	14
68-69	2.1	B+	13
63-67	2.1	B	12





- f) that the student has not satisfactorily completed the final Level and is not entitled to reassessment and shall be withdrawn from the programme.

62. Where a student fulfils the requirements for more than one award under these regulations, the Board of Examiners will normally only recommend the award of the highest qualification for which they are eligible.

#### Reassessment: general considerations

63. Students who at first assessment do not meet the minimum requirement for satisfactory completion of a Level (including the final Level) of a programme may be entitled to reassessment in one or more assessment elements. Students at any Level who, after any reassessment to which they are entitled, do not meet the minimum requirements for satisfactory completion of a Level, shall be required to withdraw from the programme. †

64. The maximum grade which will be awarded in any assessment block subject to reassessment is the threshold grade (D- in FHEQ Level 4, 5 and 6 and C- in FHEQ Level 7 assessment). If a reassessment involves direct assessment of threshold attainment, this shall be indicated on the transcript. †

65. Where a student achieves a lower standard in reassessment than in first assessment, the higher grade shall be counted when a Board of Examiners considers the student's eligibility for an award. †

66. Other policies apply when a student is permitted to take delayed assessments due to accepted extenuating circumstances (See Senate Regulation 4). †

67. The schedule and arrangements for reassessment shall be approved by the relevant Board of Examiners in accordance with these regulations. †

68. At FHEQ Level 4, a student who, after first assessment meets the minimum requirement for satisfactory completion of the Level, is not entitled to reassessment in any assessment block and shall progress to the next Level. †

69. At FHEQ Level 4, a student who, after first assessment does not meet the minimum requirements for satisfactory completion of the Level, is normally entitled to reassessment in any assessment blocks where s/he has failed to achieve a grade of D- or better. †

70. The timing of reassessments is at the discretion of the Board of Examiners. FHEQ Level 4 students being reassessed in assessment blocks totalling normally not more than 40 credits shall be reassessed on one occasion only, in failed assessments within the current academic year. FHEQ Level 4 students being reassessed in assessment blocks totalling more than 40 credits shall be reassessed on one occasion only in failed assessments, normally in the next academic year. They shall be permitted to commence FHEQ Level 5 on meeting the minimum requirements for satisfactory completion of FHEQ Level 4 (as set out above). †

71. At FHEQ Levels 5 and 6, a student who at first assessment has failed to achieve a grade of at least D- in an assessment block or in any core assessment, is entitled to reassessment in any assessments where s/he has failed to achieve a grade of D- or better, provided that the total credit value of the assessment blocks which are reassessed (in whole or in part) in the Level is no more than 40 credits. If the total credit value of the assessment blocks which would require reassessment under this regulation exceeds 40 credits in the Level, the student shall not be entitled to reassessment and shall be required to withdraw from the programme. †



APPENDICES:

\* The borderline mechanism, for cases where the Minimum Weighted GPA

## APPENDIX B: Integrated Masters Degrees

~~9~~      ~~4~~      ~~3~~      ~~2~~

B1. The requirements for progression from the Foundation Year are set out in the programme specification for the relevant Integrated Masters degree programme.

~~9~~      ~~4~~      ~~3~~      ~~2~~      ~~1~~

B2. The minimum requirement for the satisfactory completion of FHEQ Level 4 of an Integrated Masters degree is:

- No credit at Grade F;
- No more than 40 credits achieved in Grade Band E (E+, E, E-);
- No core credit below D-.

~~9~~      ~~4~~      ~~3~~      ~~2~~      5

B3. The minimum requirement for the satisfactory completion of FHEQ Level 5 of an Integrated Masters degree is:

- No credit at Grade F;
- No more than 40 credits achieved in Grade Band E (E+, E, E-);
- No core credit below D-;
- A minimum GPA of 9 in FHEQ Level 5.

B4. Any requirement for progression from FHEQ Level 5 to FHEQ Level 6 of an Integrated Masters degree which exceeds the minimum requirements shall be set out and approved in the relevant programme specification.

~~9~~      ~~4~~      ~~3~~      ~~2~~      ~~1~~

B5. The minimum requirement for the satisfactory completion of FHEQ Level 6 of an Integrated Masters degree will be to reach a standard which is at least equivalent to the requirements across FHEQ Levels 5 and 6 for an honours bachelors degree at 2.ii class, as set out in Appendix A regulations B, C and D above.

B6. Any requirement for progression from FHEQ Level 6 to the FHEQ Level 7 of an Integrated Masters degree which exceeds the minimum requirements shall be set out and approved in the relevant programme specification.

~~9~~      ~~6~~      ~~5~~      ~~4~~      ~~3~~      ~~2~~      ~~1~~

B7. A profile of grades and a grade-point average will be prepared for each student, derived from the marks or grades assigned by the assessors and assured by the relevant Panel of Examiners for each assessment block. The weighting applied to each assessment block in the profile and grade-point average shall be derived from the credit values of the assessment blocks (as specified in the Outline of each assessment block) and the weighting assigned to that Level of the award.



B8. For an integrated masters degree, the weighting of Levels in the profile of grades and grade-point average for the determination of award and classification shall be:

- FHEQ Level 4: no weighting;
- FHEQ Level 5: 1/5;
- FHEQ Level 6: 2/5;
- FHEQ Level 7: 2/5.

B9. The minimum requirements for the award of an integrated masters degree and for each classification of degree are defined as follows:

Integrated Masters Degree Classifications					
Class	Maximum credit volume of Grade F	Maximum credit volume of assessment blocks containing core assessments below D-	Maximum credit volume (not Level-weighted) of non-core Grade Band E (E+, E, E-)		
		FHEQ Levels 5 + 6	FHEQ Level 5	FHEQ Level 6	FHEQ Levels 5 + 6

Integrated Masters Degree Classification	Borderline Mechanisms				
Volume of grades (weighted by assessment block credit value <u>and</u> by Level weighting) in Class or better	<table border="1"> <thead> <tr> <th data-bbox="954 297 1129 342">1<sup>st</sup></th> <th data-bbox="1129 297 1401 342">Class</th> </tr> </thead> <tbody> <tr> <td data-bbox="954 342 1129 418"></td> <td data-bbox="1129 342 1401 418">2.1</td> </tr> </tbody> </table>	1 <sup>st</sup>	Class		2.1
1 <sup>st</sup>	Class				
	2.1				



APPENDIX D: Diploma of Higher Education and Certificate of Higher Education

**6 5 e d th 6 d**

D1. A profile of credit at each Level studied shall be prepared for each student, derived from the credit values of the assessment blocks (as specified in the Outline of each assessment block).

D2. The requirements for an award of Certificate of Higher Education shall be a profile of 120 Credits at FHEQ Level 4, which includes:

- No credit at Grade F;
- No more than 40 credits achieved in Grade Band E (E+, E, E-);
- No core credit below D- .

D3. The requirements for the award of Diploma of Higher Education shall be a profile of 120 Credits at FHEQ Level 4, which includes:

- No credit at Grade E+, E, E-;
- No more than 40 credits achieved in Grade Band EE+, EE, EE-;



Foundation Degree Class Borderline Mechanism		
Volume of grades (weighted by assessment block credit value <u>and</u> by Level weighting) in Class or better, where Class corresponds to the following Grades: Distinction: A-, A, A+, A++ Merit: B-, B, B+	Class	
	Distinction	Merit
	Minimum Weighted GPA	
At least 50% of grades (weighted) in Class or better	12.5	9.5

E6. A Board of Examiners may, in exceptional circumstances, exercise discretion in determining the class of degree to be recommended, when it recognises that equity of treatment of students and/or confidence in standards will be protected. Discretion may not be exercised in determining whether to recommend the award of a Pass. The reasons for discretionary recommendations shall be individually recorded by the Board of Examiners.

E7. Where a student registered for a programme leading to a Foundation degree does not fulfil the requirements for the award under these Regulations, the relevant Board of Examiners will normally consider the eligibility of a student for the award of a Certificate of Higher Education, as set out the programme specification for the relevant Foundation degree.

E8. Where, in accordance with Senate Regulation 4, a Board of Examiners determines to recommend the award of an aegrotat degree, this shall be noted on the certificate and transcript for the award. An aegrotat degree cannot be awarded with merit or distinction.

## APPENDIX F: Medical Degrees (MBBS)

F1. As noted throughout this Regulation, paragraphs identified with a † do not apply to the Bachelor of Medicine, Bachelor of Surgery (MBBS) programme. This Appendix defines specific regulations relating to the MBBS.

**†** **d** **†** **B**

F2. Completion of a level of study is recognised through an associated 120-credit assessment block, which will result in one of the following outcomes:

- Pass
- Fail

F3. The Competence Level for an assessment block is based on performance in all elements of assessment undertaken within the level, and students will also receive a competence level for the themes of Professional Knowledge, and Professional Skills, and Professional Values and Behaviour.





- a. that the student has satisfactorily completed the year, including the MLA, and may be considered for an award ;
- b. that the student has not satisfactorily completed the level and is entitled to reassessment ;
- c. that the student has not satisfactorily completed the level and must repeat (subject to F21) Year 5;
- d. that the student has not satisfactorily completed the final Level and is not entitled to a reassessment/repeat (or further 0 Two or more repeats (to) 10.3 or 10.36 or 10.92

to

F15. For each academic year, the Board of Examiners will recognize students whose achievement is at a Distinction or Merit standard, according to weightings of assessments